



Addendum 1

RFP 23-24-06 AIR SERVICES OPERATOR

November 22, 2023

The following items have been amended or updated:

2.3 Schedule of Events: Please see the highlighted date changes to the schedule of events below.

| Event | Date | Description |
|---|-------------------------------|---|
| Release of RFP | 10/26/2023 | RFP Published to Verified Vendors |
| Vendor Acknowledgement | 11/03/2023 | Vendor's confirmation of receipt of RFP and response with intention to participate are due. |
| Vendor Inquires | 10/27/2023 – 12/11/2023 | Vendor requests for clarification/additional information. |
| Response to Vender Inquires | 12/14/2023 | Responses to vendors requests are due. |
| Formal Proposals Due | 12/19/2023 | Formal proposals due from vendors via the Town of Taos Vendor Portal (link in section 2.4) no later than 2:00 PM Mountain Time |
| Review of Completed Proposals | 01/03/2024 | The Town's Evaluation Team will complete the formal review of proposals |
| Bid Finalist Selected | 01/03/2024 | The Town's Evaluation Team will select the Bid Finalists |
| Final Proposals Due | 01/11/2024 | Best and final proposals due from bid finalists via the Town of Taos Vendor Portal (link in section 2.4) no later than 2:00 PM MT |
| Bid Finalists Presentations | 01/16/2024 | Formal proposal presentation/interviews |
| Proposal Review and Evaluations Completed | 01/16/2024 | The Town of Taos's evaluation team will complete the formal review of proposals by date given. |
| RFP Award Notification | 01/16/2024 | The Town will notify vendor with intent to award subject to Council approval* |
| Council Approval | 02/06/2024 | The Town will submit for Council approval at the Council Meeting date given. |
| Contract Finalized and Awarded | TBD | The Town will finalize all contract signatures between winning vendor and the Town of Taos and award vendor. |
| Protest Deadline | 01/31/2024 | Any participating vendors have the right to protest once an award notification has been posted for up to 15 days. |



ALL OTHER INFORMATION NOT ADDRESSED IN THIS ADDENDUM REMAIN UNCHANGED.

Bailey Andrea

Chief Procurement Officer, Town of Taos

Office: (575) 751-2025

bandrea@taosnm.gov