



Addendum 1

RFP 23-24-05 PROPERTY MANAGEMENT

November 22, 2023

The following items have been amended or updated:

2.3 Schedule of Events: Please see the highlighted date changes to the schedule of events below.

Event	Date	Description
Release of RFP	10/24/2023	RFP Published to Verified Vendors
Vendor Acknowledgement	10/30/2023	Vendor's confirmation of receipt of RFP and response with intention to participate are due.
Optional Site Visit	11/08/2023	The Town of Taos will facilitate an optional site visit at 10:00 AM at 115 Civic Plaza Drive Taos, NM 87571.
Vendor Inquires	10/25//2023 - 11/28/2023	Vendor requests for clarification/additional information are due.
Response to Vender Inquires	11/30/2023	Responses to vendors requests are due.
Formal Proposals Due	12/18/2023	Formal proposals due from vendors via email submission to the Town's Procurement portal (link included in section 2.4) no later than 2:00 PM Mountain Time
Proposal Review and Evaluations Completed	12/20/2023	The Town of Taos's evaluation team will complete the formal review of proposals by date given.
RFP Award Council Approval	01/09/2024	The Town will present intent to award for approval to the Town of Taos Council member on date provided.
RFP Award Notification	01/10/2024	The Town will notify successful vendor of award after Council Approval.
Contract Finalized and Awarded	TBD	The Town will finalize all contract signatures between winning vendor and the Town of Taos and award vendor.
Protest Deadline	01/25/2024	Any participating vendors have the right to protest once an award notification has been posted for up to 15 days.

ALL OTHER INFORMATION NOT ADDRESSED IN THIS ADDENDUM REMAIN UNCHANGED.

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