

August 22, 2023

Town of Taos
Procurement Department
400 Camino de la Placita
Taos, NM 87571

Subject: RFP 23-24-02 Professional Services for Taos Regional Airport, Bid Sheet/Pricing Proposal
Taos Regional Airport
Town of Taos

Dear Selection Committee:

As part of our response to the above referenced RFP, we are separately submitting the enclosed rate structure to be used once the qualifications-based selection process has been completed.

Upon identification of a detailed scope of work for each project, we will develop a complete fee proposal. This proposal will include our costs, direct expenses and any subconsultant services.

We have enclosed Delta's current rate structure that is used to prepare fee proposals for work anticipated to be performed during 2023.

We appreciate your consideration and look forward to working with the Town.

Sincerely,



Courtney A. Beamon, P.E., C.M.
President

Enclosures: 2023 Fee Schedule

Reference: Delta Project No. M2326

2023 FEE SCHEDULE

Delta Airport Consultants, Inc.

Date: January 5, 2023

Item	2023
Work Hours Billing Rates (with overhead)	
Principal	\$280
Project Manager/Registered Professional	\$247
Design Professional (Engineer/Planner)	\$159
Project Production	\$129
Field Representative	\$124
Direct Nonsalary Expenses	
Automobile (per mile)	Federal Gov. guidelines
Aircraft (per mile)	Federal Gov. guidelines
Per Diem - Field Assignments	Federal Gov. guidelines
Meals & Lodging per calendar day (long term)	
Airline, Rental Car, Charter, etc.	Direct
Printing	Direct
Bid Advertisement	Direct
Meals & Lodging (short term)	Direct
Miscellaneous	Direct

Notes:

1. Billing rates for future years will be increased by 5% annually.
2. Billing rates based on 2023 salaries.
3. Work hour rates include labor overhead, general & administrative overhead per FAA AC 150/5100-14E, paragraph 4-10.